Sample Scoring Rubrics for Presentations

Scoring Rubric for Oral Presentations: Example #1

Category	Scoring Criteria	Total Points	Score
Organization **(15 points)**	The type of presentation is appropriate for the topic and audience.	5	
	Information is presented in a logical sequence.	5	
	Presentation appropriately cites requisite number of references.	5	
Content **(45 points)**	Introduction is attention-getting, lays out the problem well, and establishes a framework for the rest of the presentation.	5	
	Technical terms are well-defined in language appropriate for the target audience.	5	
	Presentation contains accurate information.	10	
	Material included is relevant to the overall message/purpose.	10	
	Appropriate amount of material is prepared, and points made reflect well their relative importance.	10	
	There is an obvious conclusion summarizing the presentation.	5	
Presentation **(40 points)**	Speaker maintains good eye contact with the audience and is appropriately animated (e.g., gestures, moving around, etc.).	5	
	Speaker uses a clear, audible voice.	5	
	Delivery is poised, controlled, and smooth.	5	
	Good language skills and pronunciation are used.	5	
	Visual aids are well prepared, informative, effective, and not distracting.	5	
	Length of presentation is within the assigned time limits.	5	
	Information was well communicated.	10	
Score	**Total Points**	**100**	

Content and Scientific Merit (60 points)
Introduction:
- Defines background and importance of research.
- States objective, and is able to identify relevant questions.

Body:
- Presenter has a scientifically valid argument.
- Addresses audience at an appropriate level (rigorous, but generally understandable to a scientifically-minded group).
- Offers evidence of proof/disproof.
- Describes methodology.
- The talk is logical.

Conclusion:
- Summarizes major points of talk.
- Summarizes potential weaknesses (if any) in findings.
- Provides you with a "take-home" message.

Speaking Style/Delivery (20 points)
- Speaks clearly and at an understandable pace.
- Maintains eye contact with audience.
- Well rehearsed (either extemporaneous or scripted presentation).
- Limited use of filler words ("umm," "like," etc.).
- Speaker uses body language appropriately.
- Speaker is within time limits.
- Speaker is able to answer questions professionally.
- Speaker is dressed appropriately.

Audio/Visual (20 points)
- Graphs/figures are clear and understandable.
- The text is readable and clear.
- Audio/Visual components support the main points of the talk.
- Appropriate referencing of data that is/was not generated by presenter

General Comments

Scoring Rubric for Oral Presentations: Example #3

PRESENCE   **5   4   3   2   1   0**
    -body language & eye contact
    -contact with the public
    -poise
    -physical organization

LANGUAGE SKILLS   **5   4   3   2   1   0**
    -correct usage
    -appropriate vocabulary and grammar
    -understandable (rhythm, intonation, accent)
    -spoken loud enough to hear easily

ORGANIZATION   **5   4   3   2   1   0**
    -clear objectives
    -logical structure
    -signposting

MASTERY OF THE SUBJECT   **5   4   3   2   1   0**
    -pertinence
    -depth of commentary
    -spoken, not read
    -able to answer questions

VISUAL AIDS   **5   4   3   2   1   0**
    -transparencies, slides
    -handouts
    -audio, video, etc.

OVERALL IMPRESSION   **5   4   3   2   1   0**
    -very interesting / very boring
    -pleasant / unpleasant to listen to
    -very good / poor communication

TOTAL SCORE _____ / 30

Scoring Rubric for Oral Presentations: Example #4

	Poor				Excellent
PRESENTATION SKILLS	**1**	**2**	**3**	**4**	**5**
Were the main ideas presented in an orderly and clear manner? .... ,	,	,	,	,
Did the presentation fill the time allotted? .... ,	,	,	,	,
Were the overheads/handouts appropriate and helpful to the audience? .... ,	,	,	,	,
Did the talk maintain the interest of the audience? .... ,	,	,	,	,
Was there a theme or take-home message to the presentation? .... ,	,	,	,	,
Was the presenter responsive to audience questions? .... ,	,	,	,	,

KNOWLEDGE BASE

Was proper background information on the topic given? .... ,	,	,	,	,
Was the material selected for presentation appropriate to the topic? .... ,	,	,	,	,
Was enough essential information given to allow the audience to effectively .... , evaluate the topic?	,	,	,	,
Was irrelevant or filler information excluded? .... ,	,	,	,	,
Did the presenter have a clear understanding of the material presented? .... ,	,	,	,	,

CRITICL THINKING

Were the main issues in this area clearly identified? .... ,	,	,	,	,
Were both theoretical positions and empirical evidence presented? .... ,	,	,	,	,
Were the strengths and weaknesses of these theories, and the methods used to ...., gather this evidence adequately explained?	,	,	,	,
Did the presenter make recommendations for further work in this area? .... ,	,	,	,	,
Did the main conclusions of the presentation follow from the material presented? ...,	,	,	,	,
Were competing explanations or theories considered and dealt with properly? ....,	,	,	,	,

OVERALL IMPRESSION .... _____ / 15

COMMENTS

TOTAL SCORE _____ / 100